

THE RULES  
OF THE  
LAW SOCIETY OF UPPER CANADA  
(Draft - June 1964)

BY the Benchers of the Law Society of Upper Canada in Convocation assembled, it is ordained as follows:

INTERPRETATION

1. All former rules and regulations of the Society are hereby repealed.
2. In these rules and regulations,
  - (a) "Society" means the Law Society of Upper Canada;
  - (b) in each part the word "committee" means the committee to which that part refers;
  - (c) the word "person" does not include the meaning "corporation";
  - (d) the word "member" means a person who has been called to the Bar and admitted to practice as a solicitor in Ontario, who is carried on the rolls and records of the Society as both a barrister and solicitor; and who is in good standing with the Society;
  - (e) the word "member" includes "Honorary Life Member" but does not include "Student Member".

SEAT OF THE SOCIETY

3. The permanent seat of the Society shall continue to be Osgoode Hall in the City of Toronto.

SEAL

4. (1) The seal heretofore in use bearing the following device, viz., a shield in the centre whereof stands a Doric column, surmounted by a beaver, on the dexter side of the shield the figure of Hercules, and on the sinister the figure of Justice, with scales in her right hand and the sword in the left, and the words "Magna Charta Angliae" inscribed on a ribbon floating round the column, together with the words "Law Society of Upper Canada" upon the exterior circle, and the words and figures "Incorporated 1822" beneath the column within the exterior circle, shall continue to be the seal of the Society.

- (2) The Secretary shall have custody of the seal.

#### EXECUTION OF DOCUMENTS

5. (1) Documents requiring the seal of the Society shall be signed by the Treasurer and the Secretary.

(2) Documents requiring the signature of the Treasurer may in his absence be signed by the person acting as Treasurer under Rule 19 or by the Chairman of the finance committee or the Chairman of the legal education committee or the Chairman of the discipline committee.

(3) Documents not requiring the seal of the Society shall be signed by the Secretary and such other person as Convocation may from time to time direct.

(4) Documents requiring the signature of the Secretary may in his absence or at his request be signed by a Deputy Secretary or an Assistant Secretary.

#### ROLLS AND RECORDS

6. (1) The Secretary shall keep safely the rolls and records of the Society.

(2) The names of the students-at-law of the Society shall be entered on the Common Roll; the names of persons called to the Bar shall be entered on the Barristers Roll and the names of persons admitted as solicitors shall be entered on the Solicitors Roll.

7. No change shall be made in the rolls and records of the Society except under the authority of Convocation.

#### CONVOCATION

8. (1) Convocation shall be held at Osgoode Hall on each standing Convocation day unless any such day be a holiday in which event Convocation shall be held on such day as the Treasurer directs.

(2) The standing Convocation days shall be the third Friday in each month except July, August and December.

(3) On the standing Convocation days in May and October the Benchers shall attend Convocation in court apparel.

(4) On the standing Convocation days Convocation shall meet at eleven o'clock in the forenoon, unless otherwise directed by the Treasurer.

9. No member shall be disbarred or struck from the Rolls as a solicitor unless at the meeting of Convocation when such action is proposed at least ten Benchers are present and at least seven vote for the proposal.
10. Subject to Rule 9, five Benchers shall be a quorum of Convocation.

#### CONVOCATION PROCEDURE

11. (1) Subject to these Rules the proceedings of the Benchers shall be conducted as far as may be according to Parliamentary procedure.

(2) At each ordinary meeting of Convocation the minutes of the last previous ordinary meeting and of any intervening special meeting shall be read and after being approved shall be signed by the Treasurer or Chairman.

(3) The order of the agenda at ordinary meetings of Convocation shall be:

- (a) minutes of last meeting;
- (b) elections and appointments of Benchers;
- (c) unfinished business;
- (d) reports of standing committees;
- (e) reports of special committees;
- (f) calls and admissions;
- (g) correspondence;
- (h) new business;
- (i) notices of motion to amend rules or regulations.

(4) At the opening of Convocation the Treasurer or Chairman shall announce any special or important matter on the agenda for the day and shall announce the order of its consideration.

SPECIAL MEETINGS

12. (1) The Treasurer may in his discretion summon a special meeting of Convocation at any time by giving notice or by directing the Secretary to give notice in Form 1 to each Benchler by telegraph or otherwise not later than the day before the day of the meeting.

(2) Upon the requisition of five Benchlers the Treasurer shall convene a special meeting of Convocation by giving notice or by directing the Secretary to give notice of the meeting to each Benchler at least five days before the day of the meeting, unless shorter notice be directed by Convocation or by the Treasurer.

(3) The notice in either case shall state the objects of the special meeting.

ATTENDANCE AT MEETINGS

13. Benchlers not resident in the Municipality of Metropolitan Toronto are entitled to receive the disbursements incurred by their attendance at meetings of Convocation and committees.

14. (1) Where a Benchler fails for six consecutive meetings to attend Convocation, the Secretary shall report the failure to the first meeting of Convocation thereafter.

(2) Where a Benchler has failed for three consecutive meetings to attend Convocation, the Secretary shall send to him notice to that effect with a reference to this rule forthwith after the last such meeting.

COMMITTEES

15. At the May meeting of Convocation in each year the following standing committees shall be elected:

- (a) finance;
- (b) legal education;
- (c) admissions;
- (d) discipline;
- (e) professional conduct;
- (f) library;

- (g) reporting;
- (h) unauthorized practice;
- (i) county libraries;
- (j) public relations;
- (k) legal aid;
- (l) continuing education.

16. (1) The standing committees shall each consist of not less than fourteen members, except the admissions committee, the public relations committee, the legal aid committee, the continuing education committee, which shall each consist of not less than five members, and the professional conduct committee which shall consist of not less than seven members.

(2) The Treasurer is ex officio a member of all committees.

(3) For any committee meeting three Benchers shall be a quorum.

(4) Where a quorum is not present any Bencher may act in order to constitute a quorum.

(5) A vacancy in a committee which reduces its number to less than that prescribed shall be filled at the first meeting of Convocation thereafter.

#### ANNUAL BUDGET

17. (1) Each standing committee shall annually at or by its September meeting consider and approve a budget in respect of its operations for the current financial year and submit such budget forthwith thereafter to the finance committee.

(2) Upon the approval of its budget by Convocation, either as submitted or amended, the Committee may make expenditures within such budget without further recourse to Convocation or to the finance committee.

18. (1) The powers of all standing committees, special committees and sub-committees, save in routine or inconsiderable matters, shall be exercised only subject to the approval of Convocation except where such committee is expressly given power to act by Convocation.



(2) Where a committee is given power to act by Convocation it shall be entitled to act upon its own initiative and in its own discretion without further authorization or approval.

#### TREASURER

19. (1) The Treasurer is the head of the Society and shall preside in Convocation.

(2) The election of Treasurer shall take place as the first matter of business at the May meeting of Convocation.

(3) If the Treasurer is absent from any meeting of Convocation, a Chairman to preside shall be appointed by the Benchers present. The Chairman shall thereupon preside at the meeting and shall act as Treasurer until the next meeting of Convocation should the Treasurer's absence continue so long; but in the absence of the Treasurer and if no Chairman has been appointed, the Chairman of the finance committee shall act as Treasurer until the next meeting of Convocation.

20. (1) Should the office of Treasurer become vacant, the Benchers present at the first ordinary meeting of Convocation thereafter, before proceeding to any other business, shall elect a Bencher to fill the office of Treasurer until the next regular election.

(2) Forthwith after such vacancy occurs the Secretary shall send to each Bencher a written notice of the vacancy stating that at the next ordinary meeting of Convocation a Treasurer will be elected.

#### THE SECRETARY

21. (1) The Secretary is the chief administrative officer of the Society. He shall perform the duties imposed upon him by statute, by these rules or regulations, or by the Treasurer or Convocation and shall,

- (a) perform all duties usual to the office of secretary;
- (b) be custodian of the seal and of the rolls and records of the Society;
- (c) subject to the direction of the finance committee, supervise and manage the Society's lands and buildings; and

(d) subject to the direction of the finance committee, perform the duties usual to the office of treasurer of a corporation and in this capacity shall,

(i) keep full and accurate books of account;

(ii) control the deposit and disbursement of the Society's money and the safekeeping of securities; and

(iii) render to the finance committee quarterly statements of account showing the state of the bank account; the income and expenditure for the year to date; a comparison with the previous year and with the budget for the current year; and

(iv) deposit the Society's funds in an account or accounts in the Society's name in a bank or trust company authorized by the finance committee.

22. Deputy Secretaries and Assistant Secretaries shall perform all or any of the duties of the Secretary in his absence or at his request.

23. The Secretary and each Deputy Secretary and Assistant Secretary shall give security by bond of a guarantee company to the Society in amounts set by the finance committee, for the due performance of the duties of their offices, and the Society shall pay the premiums therefor.

24. If any office becomes vacant the Treasurer may make a temporary appointment to fill the vacancy.

25. The appointment of any part-time lecturer or instructor shall be for a term of not more than one year ending on the 31st day of May next following the coming into effect of his appointment; but a part-time lecturer or part-time instructor may be re-appointed from time to time.

REGULATIONS

26. (1) Each standing committee of Convocation may make regulations with regard to matters for which it is responsible.
- (2) Regulations made by a Committee shall come into force upon being approved by Convocation.
- (3) Regulations so approved shall have the same force as rules of the Society.
- (4) Upon approval the Secretary shall distribute such regulations to the Benchers.

AMENDMENT PROCEDURE

27. (1) In this Rule "amendment" means the amendment, repeal, substitution or addition of a rule or regulation.
- (2) Where it is proposed to amend any Rule or Regulation and the proposal is not made in the report of any Committee which has been adopted by Convocation the amendment shall not occur unless notice of a proposed motion to that effect was given at the Convocation immediately preceding the Convocation at which the motion is made.
- (3) Where in the report of a Committee it is proposed that a Rule or Regulation be amended, no notice of the motion to that effect need be given but a motion specifying clearly the proposed amendment may be made immediately after the adoption by Convocation of that part of the Committee's report.

MEMBERSHIP

28. No person may practise law in Ontario unless he is a member of the Society within the meaning of Rule 2(d).
29. Members of the Society shall pay such fees, including an annual fee, as are determined by Convocation on the recommendation of the Finance Committee.
30. Upon the payment of all such fees, including the annual fees, a member of the Society may, at his request, be furnished by the



Secretary with an annual certificate stating that he is a practising solicitor of the Supreme Court.

31. All annual fees payable to the Society by members shall be paid by the 30th day of November of the year in which they become due and this shall be the "prescribed date" within the meaning of these rules.

32. Any person who has been called to the Bar of Ontario or admitted as a solicitor in Ontario and has thereafter been removed from the rolls and records of the Society, at his request, on the ground that he is not practising in Ontario, or on any other ground, shall be deemed to be no longer a member of the Society.

REINSTATEMENT

33. - 35. Rules to be re-drafted.

HONORARY LIFE MEMBERS

36. All members who have remained entitled to practice and paid up on the books of the Society for fifty years or more from the date of Call to the Bar or Admission as Solicitor, shall be Honorary Life Members of the Society and liable to the payment of no further fees. Members are not disqualified from life membership by reason only of their Membership in the Society having been interrupted by service on the Bench, and the time spent in such service may be included for the purpose of determining eligibility for life membership. Such members shall be entitled to a special Annual Practising Certificate for Honorary Life Members and of a Certificate of Life Membership.

STUDENT MEMBERS

37. (1) Students-at-law of the Bar Admission Course shall be members of the Society and known as Student Members.
- (2) Student members shall pay such fees as Convocation shall prescribe and upon failure to pay any such fees shall be subject to such disciplinary action as Convocation shall determine.

THE FINANCE COMMITTEE

38. The Finance Committee is responsible to Convocation for the management of the Society's financial affairs, including:
- (a) the collection, management, investment and disbursement of the Society's funds;
  - (b) the management of the lands and buildings of the Society or for which the Society is responsible;
  - (c) fixing the fees payable to the Society by members or by students-at-law that are not by these rules required to be fixed by another committee of Convocation;
  - (d) the enforcement of the rules relating to the payment of fees to the Society by members and student members; the suspension for non-payment of any fee; applications for reinstatement from suspension for failure to pay any fee and applications from former members for reinstatement as members; and
- subject to the approval of Convocation, the Committee may make such arrangements and take such steps as the Committee deems necessary or desirable to carry out these responsibilities.
39. At a meeting of the Finance Committee to be held annually before the October Convocation, the Finance Committee shall consider the budgets submitted to it by the other standing committees as required by Rule 17 and report upon these to the October Convocation.
40. The books and accounts of the Society shall be examined and certified annually by a professional auditor to be appointed annually at the May Convocation
41. The financial year of the Society shall be from the 1st day of July to the 30th day of June.
42. Cheques drawn upon the Society's bank account shall be signed by one of the Treasurer or the Chairman or Vice-Chairman of the Finance Committee or the Chairman or Vice-Chairman of the Legal Education Committee, together with the Secretary or a Deputy Secretary in such manner as the Finance Committee shall, by regulation, direct.

LEGAL EDUCATION COMMITTEE

43. The legal education committee is responsible to Convocation for legal education and all matters relating thereto and may, subject to the approval of Convocation,
- (a) appoint the faculties and staffs of the Law School and the Bar Admission Course;
  - (b) subject to the approval of the finance committee, fix the remuneration of such faculties and staffs;
  - (c) prescribe the powers and duties of such faculties and staffs;
  - (d) prescribe the requirements for admission to the Law School and the academic requirements for the admission of persons who have not been called to the Bar or admitted as solicitors elsewhere to the Bar Admission Course, and any entrance examinations;
  - (e) approve courses and universities for the purpose of admission to the Law School and the Bar Admission Course;
  - (f) prescribe the curricula of the Law School and the Bar Admission Course;
  - (g) fix, subject to the approval of the finance committee, the fees payable by students in the Law School and the Bar Admission Course, and
  - (h) make such arrangements and take such steps as the committee deems necessary or desirable for the carrying out of these responsibilities.

LAW SCHOOL

44. The Law School shall be continued under the name "Osgoode Hall Law School".
45. An applicant who successfully completes the prescribed undergraduate course in law at the Osgoode Hall Law School shall upon the recommendation of the Faculty be entitled to the degree of Bachelor of Laws to be granted by the Benchers and an applicant who

successfully completes the requirements of the post-graduate courses at the Osgoode Hall Law School shall upon the recommendation of Faculty be entitled to the degrees of Master of Laws, Doctor Juris, or Doctor of Laws, to be granted by the Benchers.

46. The Faculty of the Law School consists of:

- (a) a Dean,
- (b) a Vice-Dean,
- (c) one or more Assistant Deans,
- (d) such professors, associate professors, assistant professors and lecturers as may be appointed from time to time.

47. The staff of the Law School includes the Faculty, administrative officers and clerical assistants as may be appointed from time to time.

48. The Osgoode Hall Legal and Literary Society is recognized as the official organization of the students in the Law School. Annual grants may be made to that Society for the purpose of its activities.

#### SCHOLARSHIPS AND MEDALS

49. The students standing first, second and third in the first and second years of the Law School course shall be entitled to scholarships of \$200, \$150 and \$100, respectively, provided they passed with honours.

50. The following Law Society Medals shall be awarded to the students graduating with honours:

- (a) to the student standing first, a Gold Medal, if he has passed both the first and second year examinations with honours, otherwise a silver medal;
- (b) to the student standing second, a silver medal, if he has passed both the first and second year examinations with honours, otherwise a bronze medal;
- (c) to the student standing third, a bronze medal, if he has



passed both the first and second year examinations with honours.

51. The Chancellor Van Koughnet Scholarship shall be awarded annually to the student standing first in the graduating class in the Law School.
52. The Christopher Robinson Memorial Scholarship shall be awarded annually to the student standing second in the graduating class in the Law School.
53. The Matthew Wilson Memorial Scholarship shall be awarded annually to the student standing third in the graduating class in the Law School.
54. Such other scholarships and prizes may be awarded from time to time as are authorized by Convocation on the recommendation of the legal education committee.
55. The graduation diploma of each student who has been awarded honours, a medal or a scholarship shall certify to such fact.
56. There shall be a Bar Admission Course through which subject to the Rules and Regulations applicants for call to the Bar and admission as a solicitor in Ontario must successfully pass.

#### THE BAR ADMISSION COURSE

57. The Faculty of the Bar Admission Course consists of:
  - (a) a Director,
  - (b) one or more assistant directors,
  - (c) such lecturers, instructors and tutors as are appointed from time to time.
58. The staff of the Bar Admission Course includes the faculty and such demonstrators and clerical assistants as are appointed from time to time.

59. The course consists of:

- (a) service under articles of clerkship for 12 months beginning on the first day of September; and thereafter
- (b) practical training at Osgoode Hall, including lectures and tutorial groups, for a period of 6 months beginning on the first Monday after Labour Day.

REGULATIONS OF THE LEGAL EDUCATION COMMITTEE - PART I

Reg. 1. These Regulations shall be known as the Law School Regulations.

Reg. 2. The schedule of fees to be paid to the Law Society of Upper Canada in connection with the Law School is as follows:

LL.B. Course

- |  |          |
|--|----------|
| (a) Tuition fee, including examination fees  | \$385.00 |
| (b) Incidental fee (student activities, including Legal and Literary Society, athletics, etc.) | 15.00    |
| (c) Fee for late registration \$10.00 plus \$1.00 per day after September 30.                  |          |
| (d) Fee for supplemental examinations  | 10.00    |
| (e) Granting degrees in absentia   | 25.00    |

The annual tuition fees may be payable in two instalments, the first instalment in the amount of \$210.00 being payable on registration and the second instalment in the amount of \$200.00 being payable upon the opening of the Spring Term. Students who have not paid the second instalment of fees by January 15 will be refused admission to lectures.

LL.M. Course

Tuition fee, including examination fees	\$400.00
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Reg. 3. A person not enrolled at the Law School shall not be entitled to attend classes therein.

Reg. 4. (1) A candidate for admission to the course at the Law School leading to the degree of Bachelor of Laws (LL.B.) may be accepted by the Faculty of the Law School who, on application

- (a) presents proof that he has following junior matriculation (Ontario Grade XII, or its equivalent), successfully completed three years of an approved course, leading to a degree, in an approved university; or
- (b) presents proof that he has following senior matriculation (Ontario Grade XIII, or its equivalent) successfully completed two years of an approved course, leading to a degree, in an approved university; or
- (c) presents proof that he has been awarded the degree by an approved university in an approved course; and satisfies all other requirements that may be prescribed from time to time.

(2) The admission of a candidate, otherwise eligible within this Regulation, to advanced standing in the course leading to the degree of Bachelor of Laws (LL.B.) is within the discretion of the Faculty of the Law School having regard to the candidate's prior legal education, the requirements of the Law School, and the course requirements prescribed by the Society as a basis of approval of a law faculty.

(3) Approval of courses in universities for the purposes of this Regulation is within the discretion of the Legal Education Committee on the recommendation of the Faculty of the Law School and when a course has been approved by the Legal Education Committee on the application of a candidate, such course may thereafter be treated by the Faculty as approved for all candidates, unless the Legal Education Committee in giving such approval has otherwise directed.

(4) Acceptance of the application for admission of a candidate, eligible within this Regulation, is within the discretion of the Faculty of the Law School, having regard to the academic attainments of the candidate and the requirements of the Law School.

Reg. 5. The undergraduate course at the Law School leading to the Bachelor of Laws degree consists of three annual sessions, each divided into two terms known as the Fall and Spring Terms. The Fall Term consists of twelve weeks of lectures plus an examination period, and the Spring Term consists of eighteen weeks of lectures plus an examination period, the opening and closing dates of each term to be fixed by the Faculty.

Reg. 6. A student must successfully complete the prescribed course in each year before proceeding to the next year.

Reg. 7. The Faculty shall prescribe examinations and report the results to the Legal Education Committee.

Reg. 8. Students shall be graded on each individual paper as follows:

75 to 100%	A
66 to 74%	B
56 to 65%	C
50 to 55%	D

Reg. 9. The percentage of marks which must be obtained in order to pass an examination is not less than fifty per cent of the number of marks obtainable in each subject.

Reg. 10. In each year students passing all examinations and obtaining at least 75 per cent of the aggregate marks obtainable shall be passed with Honours.

Reg. 11. In each year, students passing all examinations and obtaining from 66 to 74 (inclusive) per cent of the aggregate marks obtainable shall be passed Class I.

Reg. 12. In each year, students passing all examinations and obtaining

50 to 65 (inclusive) per cent of the aggregate marks obtainable shall be passed Class II.

Reg. 13. The George M. Miller Prize may be awarded annually to the student from Northern Ontario who fulfills the conditions thereof.

Reg. 14. The Clara Brett Martin Memorial Prize shall be awarded annually to the student of the law school who obtains the highest mark in the subject of Estate Planning.

REGULATIONS OF THE LEGAL EDUCATION COMMITTEE - PART II

BAR ADMISSION COURSE

Reg. 1. The academic qualifications for admission to the Bar Admission Course as a student-at-law for applicants to whom the Transfer Regulations of the Admissions Committee do not apply are:

- (a) graduation from Osgoode Hall Law School; or
- (b) graduation from an approved law course in an approved university in Canada.

Reg. 2. The qualifications for admission to the Bar Admission Course for other applicants are those prescribed by the Transfer Regulations of the Admissions Committee.

Reg. 3. An applicant for admission to The Law Society as a student-at-law in the Bar Admission Course shall

- (a) if proceeding under these Regulations, file with the Director (in form satisfactory to the Director) the following:
  - (i) completed application;
  - (ii) certificate of graduation from Osgoode Hall Law School, or from an approved law course in an approved university;
  - (iii) certified transcript of pre-law university record;
  - (iv) Articles of Clerkship;
- (b) if proceeding under the Transfer Regulations, file with



the Director (in form satisfactory to the Director) the following:

- (i) completed application;
- (ii) such material as is required by the applicable Transfer Regulations;

(c) pay to the Secretary of the Law Society fees as follows:

- (i) for admission as a student-at-law ..... \$101.00
- (ii) for tuition ..... \$290.00

THE ADMISSIONS COMMITTEE

60. The Committee shall consist of the Chairman and Vice-Chairman of the legal education committee and the Chairman and Vice-Chairman of the finance committee and at least three other benchers appointed by Convocation.
61. The Committee is responsible to Convocation for all admissions to the Society as a student-at-law in the Bar Admission Course, or for the purpose of admission to practise by direct transfer from active practice outside Ontario, and all applications for admission to practise in Ontario shall be referred to the Committee which shall report thereon to Convocation.
62. Subject to the approval of Convocation the Committee may prescribe the conditions of admission to the Society and may fix, subject to the approval of the finance committee, all fees relating to admission other than those relating to the Bar Admission Course.
63. All applications for admission to the Society shall be on forms prescribed by the Committee.
64. An applicant for admission to the Society must satisfy the Committee that he is of good character.
65. No person shall hereafter be called to the Bar only or admitted as a solicitor only but all applicants for admission to practice must qualify both for call to the Bar and admission as a solicitor and be called to the Bar and admitted as a solicitor at the same time.
66. No person who is not a British subject may be called to the Bar or admitted as a solicitor.
67. Applicants who have fulfilled all other requirements and who present certificates of completion of the Bar Admission Course may be called to the Bar and admitted as solicitors.

68. Applicants who are entitled to be called to the Bar and admitted as solicitors and who have fulfilled all requirements prescribed by these rules and the regulations thereunder may be so called and admitted on any Convocation day.

69. On any Convocation day the order in which candidates are called to the Bar shall be as follows:

- (a) candidates who were awarded honours, medals, scholarships or prizes in the Bar Admission Course shall be called with precedence in order of merit over all other candidates;
- (b) subject to subsection (a) of this Rule, candidates shall be called to the Bar in the alphabetical order of their surnames;
- (c) candidates for call to the Bar by virtue of their call to some other Bar shall be called after all other candidates, in the alphabetical order of their surnames.

70. (a) Every candidate, upon his being called to the Bar, shall appear before Convocation in the apparel of a barrister appearing in court, and shall immediately thereafter be presented to the Supreme Court; and he may be so presented by any Bencher present in court.
- (b) The oath to be taken by a Barrister on being presented to the Supreme Court shall be in the form prescribed.

#### REGULATIONS OF THE ADMISSIONS COMMITTEE - TRANSFERS

1. (a) These regulations shall be known as the transfer regulations.
- (b) In the transfer regulations "certificate of good standing" means a certificate of the Law Society or equivalent body having the power to make such a certificate in the jurisdiction in which the appli-

cant claims the right to practice at the time of his application and from which he desires to transfer showing -

- (i) that he is in good standing with the said society or body; and
- (ii) that no charge is pending against him in respect of alleged conduct for which he could be struck off the Rolls or suspended from practice or otherwise disciplined.

Provided that if there has been previous disciplinary action which resulted in the applicant having been struck off the Rolls or suspended from practice or otherwise disciplined, the certificate shall so state, giving particulars.

- (c) In this Part "applicant" means applicant for call to the Bar and admission as a solicitor, and "application" has a corresponding meaning.
- (d) In Regulations 2, 3, 4, 7 and 9, "active Practice" means practice as both a barrister and solicitor.
- (e) No applicant may be called to the Bar and admitted as a solicitor under the Transfer Regulations until he has paid to the Society the prescribed fees.

#### TRANSFER FROM OTHER PROVINCES

##### Direct Transfer

- 2. An applicant who at the time of application is engaged in active practice in any other province of Canada except Quebec and has been engaged in practice in one or more provinces of Canada except Quebec for a continuous period of three years or more immediately preceding application may upon the recommendation of the Admissions Committee be called to the Bar and admitted as a solicitor upon fulfilling all other requirements: and

- (a) presenting a certificate of good standing;
- (b) passing the prescribed examinations on the statutes and practice and procedure of Ontario.

3. To qualify under Reg. 2 an applicant must apply while in active practice in the other province or within three months of ceasing such practice.

#### Government Service

4. Where an applicant while in active practice in another province has accepted an appointment and immediately and continuously thereafter serves in a legal capacity with a department of the government of Canada in any part of Canada or with the Judge Advocate General's branch of any of the armed services, such service may be deemed to be continuing active practice at the Bar of the other province for the purposes of Reg. 2 and Reg. 5, provided he has remained a member in good standing on the practising Roll of such Bar and has continued to pay his annual fees thereto and applies while serving in such capacity or while practising in the province from which he wishes to transfer.

#### Direct Transfers from Quebec

5. An applicant who at the time of application is engaged in active practice in Quebec as a barrister and has been so engaged for a continuous period of three years or more immediately preceding application may upon the recommendation of the Admissions Committee be:

- (1) admitted to the Society as a student-at-law of the Bar Admission Course upon fulfilling all other requirements; and
  - (a) presenting a certificate of good standing; and
  - (b) presenting proof that he was in active practice for a continuous period of at least three years immediately preceding his application;



- (2) and may be called to the Bar and admitted as a solicitor upon presenting a certificate of completion of the Bar Admission Course.

Transfer from Quebec

6. An applicant who at the time of application is engaged in active practice in the province of Quebec as a barrister and who has also practised as a barrister and solicitor for three consecutive years in one or more other provinces of Canada may upon the recommendation of the Admissions Committee be called to the Bar and admitted as a solicitor upon fulfilling all other requirements: and

- (1) presenting a certificate of good standing; and
- (2) passing the prescribed examinations on the statutes and practice and procedure of Ontario.

Other Cases

7. An applicant who is a member of the Bar and a solicitor in another province of Canada, except Quebec, but who does not qualify under Regulation 2 may upon the recommendation of the Admissions Committee be:

- (1) admitted to the Society as a student-at-law of the Bar Admission Course upon fulfilling all other requirements; and
  - (a) presenting a certificate of good standing; and
  - (b) presenting proof of graduation from an approved law course in an approved university;
- (2) and may be called to the Bar and admitted as a solicitor upon presenting a certificate of completion of the Bar Admission Course.

TRANSFER OF COMMONWEALTH AND IRISH  
BARRISTERS AND SOLICITORS

Solicitors of the United Kingdom  
or the Republic of Ireland (Eire)

8. An applicant who is a solicitor of the Supreme Court of

Judicature in England or Northern Ireland or the Republic of Ireland (Eire) or who is enrolled as a law agent in Scotland may upon the recommendation of the Admissions Committee:

- (1) be admitted to the Society as a student-at-law in the Bar Admission Course upon fulfilling all other requirements:
  - (a) presenting a certificate of good standing; and
  - (b) presenting proof that he was in active practice as such solicitor immediately preceding his application.
- (2) be called to the Bar and admitted as a solicitor upon presenting a certificate of completion of the Bar Admission Course.

Barristers of the United Kingdom  
or the Republic of Ireland (Eire)

9. An applicant who has been called to the Bar of the Supreme Court of England, or Scotland, or Northern Ireland or the Republic of Ireland (Eire) may upon the recommendation of the Admissions Committee:

- (1) be admitted to the Society as a student-at-law of the Bar Admission Course upon fulfilling all other requirements; and
  - (a) presenting a certificate of good standing; and
  - (b) presenting proof that he was in active practice as a barrister for a continuous period of at least five years immediately preceding his application; and
  - (c) presenting proof of graduation in an approved course from an approved university.
- (2) be called to the Bar and admitted as a solicitor upon presenting a certificate of completion of the Bar Admission Course.

Australia and New Zealand

10. An applicant who has been called to the Bar and admitted as a solicitor in Australia or New Zealand may upon the recommendation of the Admissions Committee:

- (1) be admitted to the Society as a student-at-law of the Bar Admission Course upon fulfilling all other requirements; and
  - (a) presenting a certificate of good standing; and
  - (b) presenting proof that he was in active practice for a continuous period of at least three years immediately preceding his application; and
- (2) be called to the Bar and admitted as a solicitor upon presenting a certificate of completion of the Bar Admission Course.

Other Cases

11. An applicant who at the time of application is a British subject and is engaged in active practice in a Commonwealth country may make special application for call to the Bar and admission as a solicitor if:

- (1) he has been graduated in an approved course from an approved university and been called to the Bar or admitted as a solicitor and practised in a Common Law jurisdiction for at least five years; or
- (2) he has been graduated in an approved Common Law course from an approved university and been called to the Bar or admitted as a solicitor and practised for at least five years,

and upon fulfilling such requirements as Convocation on the recommendation of the Admissions Committee prescribes in the particular case. Such applicant may be called to the Bar and admitted as a solicitor upon complying with all requirements prescribed in his particular case.

Regulations of the Admissions Committee - Fees

1. There shall be paid the following fees:

- Upon becoming a member of the Law Society of  
Upper Canada, payable upon filing application \$101.00
- For call to the Bar and admission as a solicitor,  
payable on or before the first day of the month  
in which the candidate intends to be called and  
admitted \$210.00
- Upon examination before the Examining Board \$100.00
- Upon second application \$ 25.00

THE DISCIPLINE COMMITTEE

71. In this Part:

- (a) the word "solicitor" includes "barrister" and "student-at-law";
- (b) reference to the disbarment of a barrister includes the meaning striking from the rolls of a solicitor and vice versa;
- (c) "Secretary" includes "Deputy Secretary".

Investigation of Disciplinary Offences

72. Where a complaint is made or it comes to the notice of the Society or its Secretary that there may have been professional misconduct or conduct unbecoming a solicitor or conduct reflecting upon the honour of the Bar or any other breach of discipline the Secretary shall and any member of the Committee may make such preliminary investigation as he deems proper and where in his opinion there is a reasonable ground for believing that the complaint is or may be justified or that such conduct or misconduct or breach of discipline exists, he shall refer the matter complained of or investigated to the Discipline Committee or its Chairman or Vice-Chairman or another member thereof, for such further action as may be considered proper, and, if directed to do so, the Secretary shall reduce the matter complained of or investigated to a formal written complaint and such formal complaint shall then stand referred to the Discipline Committee for further investigation and report or such action as the Committee deems proper as hereinafter set forth.

73. The Chairman, Vice-Chairman or Secretary shall thereupon appoint a time and place for the investigation of the formal complaint and the Secretary shall notify the solicitor whose conduct has been called into question of the formal complaint and the time and place appointed for the investigation and



shall arrange for the attendance of such witnesses and the production of such books and records and other documents as may be indicated and may require such witnesses to give evidence under oath or by affirmation concerning the complaint that is being investigated, and may require the production of such books and records and other documents.

74. For the purposes of its investigation and report the Committee may receive and accept as prima facie evidence of any facts stated in it, the statutory declaration of any person who therein declares to his personal knowledge of such facts.
75. The notice required to be given to the solicitor of such investigation (or any other notice required to be given to a solicitor by these Rules) may be given by personal service or by mailing a copy thereof in a registered letter addressed to the solicitor at his last known residence or office address and such service or mailing shall be not less than 7 days before the date of the investigation (or in other cases 7 days before the event or the thing required to be done) and proof by statutory declaration of the mailing of the said notice shall be sufficient evidence of service of such notice on the solicitor concerned. The Committee may also in its discretion, direct that notice be given by publishing a copy of the same in one issue of a newspaper published in the city or town or county in which the solicitor concerned resides, resided or carried on his practice and proof of such publication may be made by statutory declaration as in the case of mailing, and the proof by statutory declaration of such publication shall be sufficient evidence of service of such notice on the solicitor concerned. In cases of mental incompetency of a solicitor, where there is a committee, a copy of such notice shall be sent by registered mail to such committee.
76. If the solicitor shall fail to appear pursuant to the notice at the time and place appointed, the Committee may thereupon

proceed with such investigation in the absence of such solicitor.

77. The Committee may from time to time adjourn any investigation.

78. Where there is a variance between the wording of the formal complaint and the evidence adduced in support thereof, and where in the opinion of the Committee, the solicitor has not been prejudiced by lack of notice, the Committee may direct an amendment of the formal complaint so as to make it conform to the evidence and proceed with the investigation, but where in the opinion of the Committee the solicitor may be prejudiced by such amendment, the Committee may if it is of the opinion that such prejudice can be removed by an adjournment, make such amendment and adjourn the investigation to a later date.

79. The Committee shall reduce to writing or cause to be taken down in shorthand, or by a mechanical recording process, the evidence adduced or given by the witnesses and the solicitor, if he testifies.

80. In all cases where professional misconduct or conduct unbecoming a solicitor has been established, the Committee shall report the results of their investigation to Convocation together with their views and recommendations as to disciplinary action, but where the Committee finds that there has been a breach of discipline or conduct reflecting on the honour of the Bar which does not amount to professional misconduct or conduct unbecoming a solicitor the Committee may take disciplinary action by way of reprimand and may require the solicitor to give such undertakings or to submit to such supervision as the Committee may deem proper.

81. Whether or not the Committee finds that professional misconduct or conduct unbecoming has been established, the Committee may recommend to Convocation that the name of a solicitor be removed from the rolls of the Society at his request.

82. When the Committee shall have prepared its report for submission to Convocation, the Secretary shall thereupon cause a copy of the report to be served upon the solicitor whose conduct is under investigation, either personally or by registered letter or by publication of a notice of such report in manner aforesaid, together with a notice that the report will be considered and dealt with by Convocation at a meeting to be held at a certain hour upon a date to be named, which shall be not less than seven days after the date of service in manner aforesaid, and such notice shall provide that the solicitor may appear at such meeting and be heard personally or by counsel in respect of the report of the Committee and in respect of the action of Convocation to be taken thereupon; and Convocation may thereafter take such action in the manner as to it may seem meet, whether or not the solicitor shall appear in response to the said notice. If the solicitor intends to challenge or dispute any statement of fact or finding of fact contained in the report of the Committee at such meeting of Convocation he shall, not later than the day previous to such meeting, give to the Secretary a statement in writing setting forth any statement of fact or finding of fact which he intends to challenge or dispute.

83. A solicitor may be appointed by Convocation or the Committee either at a salary to be fixed or by special retainer whose duty it shall be to enquire into all cases which may be brought to his notice by the Committee or its Chairman, or by the Secretary, whether or not any formal complaint has been made and to report thereon to the Committee, and if requested by the Committee or its Chairman or the Secretary, to prepare matters for investigation by the Committee and to appear before the Committee on any investigation as its counsel and to conduct the examination of witnesses.

84. Where the solicitor appointed by Convocation or the Committee has made his report, the Committee or its Chairman or a member thereof or the Secretary, may direct the preparation of a formal complaint and may proceed with the investigation of such formal complaint as hereinbefore provided.
85. Any solicitor whose conduct is being investigated shall have the right to adduce evidence and to appear by or be represented by counsel.
86. Where preliminary investigation has indicated some minor breach of discipline or the possibility that a breach of discipline will occur or in any other case, the Committee may, without formal complaint, invite a solicitor to appear before it to enable it to make an informal investigation, and the Committee in addition to any of its other powers may after such informal investigation admonish or warn the solicitor in relation to the matter so investigated.

#### Suspension from Practice

87. (1) Where a member has been declared, certified or found to be mentally incompetent or mentally ill pursuant to the relevant statutes in that behalf, the benchers may, by resolution, suspend him from practice.
- (2) Where a member has been suspended from practice under this section, he may apply to be reinstated.
- (3) Upon an application pursuant to sub-section (2), the benchers may, by resolution, reinstate the applicant and may in their discretion impose such terms and conditions as they deem proper.
- (4) A copy of every resolution passed under this section shall be communicated to the Registrar of the Supreme Court.

PROFESSIONAL CONDUCT COMMITTEE

88. The professional conduct committee is responsible to Convocation for all matters relating to professional conduct and may give such advice and assistance and, subject to the approval of Convocation, make such rulings and take such further steps as the committee deems necessary or desirable for the maintenance of the highest standards of conduct.
89. The professional conduct committee shall consist of the Chairman and Vice-Chairman of the discipline committee, the Chairman of the legal education committee and at least four other members, provided that at all times three members of the committee shall also be members of the discipline committee.



LIBRARY COMMITTEE

90. The library committee shall be responsible to Convocation for the general supervision and management of the Great Library, the Phillips-Stewart Library and all other rooms used exclusively for library purposes and of library books in other rooms, and subject to the approval of Convocation the committee may make such arrangements and take such steps as the committee deems necessary or desirable to carry out these responsibilities.
91. The Chief Librarian shall have the immediate and general charge of the Great Library and the Phillips-Stewart Library under the direction of the library committee.
92. The Chief Librarian shall keep an account of all petty library expenditures made by him out of such sums as the library committee may authorize to be advanced to him for that purpose.
93. Recommendations for the purchase of books shall be made by the Chief Librarian. No purchases may be made without the approval of the committee except where the chairman or two members of the committee or, if the books in question are for the Phillips-Stewart Library, the Dean of Osgoode Hall Law School, signify in writing that in his or their judgment such purchases are immediately required.
94. The Chief Librarian shall recommend to the library committee for appointment his assistants and shall prescribe their duties.
95. There shall be an Assistant Librarian in respect of the Great Library and an Assistant Librarian who shall have charge of the Phillips-Stewart Library under the superintendence of the Chief Librarian and who shall also act as an additional Assistant Librarian in the Great Library when required to do so.



GREAT LIBRARY REGULATIONS

(1) The library shall be kept open for the use of members of the Society as follows:

- (a) From Monday to Friday inclusive, except on statutory holidays and in the vacations, from 9:00 a.m. to 5:00 p.m. or until the rising of any court which may be sitting after 5:00 p.m., and in the evenings from 6:30 to 10:00 p.m.
- (b) On Saturdays, except on statutory holidays and in the vacations, from 9:00 a.m. to 5:00 p.m.
- (c) In the vacations, from Monday to Friday inclusive except on statutory holidays, during the hours in which the court offices in Osgoode Hall are open.

(2) There shall be no smoking in the library and no conversations shall be carried on in the library or near enough to it to disturb those using it.

(3) No person shall bring his hat, overcoat or umbrella into the library. Jackets must be worn in the library except in the evenings and in vacation.

(4) The library is maintained for reference only and the tables are to be occupied only for the examination of books. Students may use the library only in the evening and only for purposes of study. Students must return to their places on the shelves all books taken down by them before leaving the library.

(5) Defacement of the books with pen or pencil, or otherwise, is strictly forbidden.

- (6) (a) The judges of the Supreme Court and the masters and assistant masters may take books from the library upon application to the Chief Librarian.
- (b) Any barrister or solicitor being a member of the Law Society, who requires books upon the argument of a case in Osgoode Hall may borrow books upon application

to the Chief Librarian provided that he signs the required slips for legal treatises and enters the names and volume numbers of other books and signs his own name in the book provided for this purpose. Legal treatises are to be returned to the library immediately after the close of the argument for which they are required and other books by the end of the day on which they are borrowed.

- (c) Legal treatises of which the library contains duplicates may be taken out overnight to be returned by the borrower by 10:00 a.m. on the following day, provided that at least one copy is always retained in the library.
- (d) Works of general literature other than books of reference may be taken out for such periods as the Chief Librarian may prescribe.
- (e) The books named in the preceding clauses (c) and (d) shall be available only to members of the Law Society and students of Osgoode Hall Law School who shall not, in the opinion of the Chief Librarian, have previously disregarded these regulations.

(7) It shall be the duty of the Chief Librarian to enforce these regulations and to report any infringement of them to the library committee.

REPORTING COMMITTEE

96. The reporting committee is responsible to Convocation for the provision of prompt and accurate reports of significant reasons for judgment in the courts having jurisdiction in Ontario and of copies of such reasons when not otherwise provided and may, subject to the approval of Convocation, make such arrangements and take such steps as the committee may deem necessary or desirable to carry out such responsibilities.
97. A copy of the reports published by authority of the Society shall be furnished at the expense of the Society to such persons as Convocation, on the recommendation of the committee, may from time to time direct.
98. Copies of the reports published under the authority of the Society and such other reports as the committee may from time to time determine, shall for the ensuing year be furnished to all members of the Society who have paid their fees for such year and to honorary life members who have been receiving reports.
99. The reporting committee may make provision for the distribution of copies of reasons for judgment on such terms as the committee may from time to time determine.
100. (a) The committee may permit the publisher to publish with each part of the reports such advertising not objectionable to the Society as the publisher may wish to print at his own expense, but all such advertising shall be entirely separate from the text of the reports.
- (b) Any advertisement placed in the Ontario Reports by a member of the Society which discloses his name must not in any way call attention to special qualifications or connections of the member.

COUNTY LIBRARIES

101. In this part the word "county" includes the meaning "district"; the word "committee" means "the county libraries committee"; and the word "trustee" includes the meaning "director".
102. The committee is responsible to Convocation for county law libraries and may, subject to the approval of Convocation, make such arrangements and take such steps as the committee deems necessary or desirable to carry out this responsibility.
103. County law libraries for the use of the courts and the profession may be established and maintained in any county town, or in such other place as Convocation may approve.
104. (1) Subject to the direction of the committee the supervision of county libraries shall be the responsibility of the Chief Librarian of the Society, who shall also act as Inspector thereof. He shall report annually upon the state of each library and on such other matters as the committee directs.
- (2) The Chief Librarian shall make such inspections of the county libraries as the committee directs and he may, with approval of the committee, instruct one or more Assistant Librarians to make such inspections.
105. (1) Subject to the approval of Convocation the members of the profession in any county or union of counties:
- (a) may form a law association;
  - (b) shall cause such association to become incorporated as, how and when requested by Convocation;
  - (c) may cause such association to become incorporated initially as, how and when requested by Convocation.
- (2) Upon the formation of every association trustees thereof shall be elected or appointed and upon incorporation the directors thereof shall be included and/or deemed to be the trustees of each association.

(3) It shall be provided by the Constitution or Charter of such association and shall be deemed to be included in the Charter or Constitution of each existing association that:

- (a) The trustees of the association shall hold all the books thereof in trust, to satisfy and repay to the Society all sums advanced or loaned by the Society to the association, in case of the dissolution or winding-up of the association, or the disposal of its property and shall return them to the Law Society when requested to do so under these rules.
- (b) A room for the custody and use of the books, and proper arrangements for their custody, shall be provided, if possible, in the Court House.
- (c) The library shall be for the use of:
  - (i) Supreme, County and District Court Judges, Juvenile and Family Court Judges, Magistrates and Justices of the Peace.
  - (ii) All members of boards or tribunals set up or provided for by any Statute, during their exercise of their functions in the county.
  - (iii) Paid-up members of the Association and/or any other County Association.
  - (iv) Members of the profession from outside the county while visiting the county in connection with any hearing or application.
- (d) At least one-half of the fees received from its members by the association and the whole of the aid at any time granted by the Society shall be applied in the purchase, binding, and repairing of books for the library, and in payment for telephone service, and of a salary of a librarian.
- (e) The association shall make an annual report to the Society, showing the state of its finances, and of



its library, for the fiscal year, which shall commence on 1st January, and end on 31st December, with such other particulars as may be required by the county libraries committee.

(f) (i) If in the opinion of the county libraries committee a county library is not being properly cared for or for any other reason it is not being satisfactorily maintained, the committee may, with the approval of Convocation, require the trustees of the responsible law association to return the books comprising the library to the Chief Librarian at Osgoode Hall at the expense of the association and the trustees shall do so.

(ii) If such trustees fail or refuse to return the books as above, or if there are no trustees or not sufficient trustees capable of acting or willing to act, the association acknowledges that Convocation may take such steps to obtain the said books as it deems advisable and that any expense incurred thereby shall be paid by the said law association.

(4) Upon formation an association shall transmit to the Chief Librarian a certified copy of its Constitution and By-laws and thereafter shall forward all amendments made thereto as and when they are made, and upon incorporation a certified copy of its charter and By-laws and thereafter all amendments made thereto as and when they are made, containing the above provisions and proof of the condition of its funds and that proper accommodation has been provided for its library, with such other particulars as may be required by the County Libraries Committee.

(5) Where sittings of the Supreme Court of Ontario are held in two or more towns or cities in any county, the county law



association may establish a library in each; if more than one library has been established in any county, the annual grant to the law association under Rules 107 and 108 may be increased by an amount not exceeding 50 per cent of the grant that would otherwise be made.

106. Where the committee is satisfied that the required conditions have been complied with, it shall make a report thereon to Convocation.
107. The grant in aid from the Society for the initial or first grant shall be double the amount of the contributions in money actually paid, or of the value of books actually given, from all local sources; such grant, however, not exceeding a maximum sum of one hundred dollars for each member of the Society in the county or union of counties who is a member of the association. For each year thereafter, the grant in aid from the Society shall, subject to the provision of Rules 108 and 111, be an amount double the amount of the fees actually paid to the association by its members who are members of the Society, or who are Judges, Magistrates or Justices of the Peace, up to a maximum sum of twenty-five dollars per annum for each such member unless Convocation otherwise directs, having regard to the report of the Chief Librarian on the condition of the respective libraries and their needs.
108. (1) In addition to the grant provided for by Rule 107 each association whose library is reported on satisfactorily by the Chief Librarian shall be entitled to receive an amount equalling two-thirds of the sum actually paid out by such association for telephone service and for salary of librarian. The amount shall, however, not exceed \$200.00 except in the case of associations having a membership of fifty or more, which may receive not more than \$300.00.

Where the Chief Librarian makes a special report in favour of an increased grant, the sums heretofore may be increased to not more than \$400.00 and \$600.00 respectively on the recommendation of the county libraries committee.

(2) Subject to the provisions of Rules 105(4) and 111, the total amount paid to any association except the County of York Law Association in any year shall not exceed \$1,850.00.

(3) Subject to the provisions of Rule 111, the total amount paid to the County of York Law Association in any year shall not exceed \$2,500.00

(4) Where the amount that would be paid to any association by way of annual grant in any year under the provisions of Rule 107 and of subsection (1) of this rule is less than \$600.00, the grant may be increased to an amount not exceeding \$600.00 if the county libraries committee is satisfied that the Association has received a reasonable amount in fees from its members, that the number of members paying association fees is a reasonable proportion of the members of the profession practising in the county or union of counties and that the provisions of Rule 109 have been observed.

109. The annual report of each association, with all other particulars required by the county libraries committee shall be transmitted to the Chief Librarian of the Society before the 31st day of January in each year, and all annual grants where such reports and particulars have been so transmitted shall be payable, upon the recommendation of the county libraries committee within one month after that date, provided that the association shall have taken due and proper care of the books, and shall have maintained and kept the library in the Court House or other place approved of by Convocation in a proper state of efficiency, and complied in all other respects with the requirements of the rules and regulations adopted from time to time by Convocation in relation to county libraries.

110. (1) Where an association is in default under these rules, Convocation may, in addition to any penalty provided by these rules, suspend all or part of a grant or grants otherwise payable for such time as Convocation directs or refuse to make any grant at all.

(2) Where the default consists only in the failure of an association to transmit to the Chief Librarian the annual report and particulars referred to in Rule 109 by the 31st of January and where this default has been rectified by the 30th day of May in the same year, the committee shall make a special report to Convocation and Convocation may either refuse the annual grant altogether or may, in its discretion, make a grant of a lesser sum than that provided for in Rules 107 and 108.

(3) Where any default continues beyond the 30th day of May aforesaid, the grant that would have been payable to a defaulting association except for such default shall, if made, be reduced by ten per cent.

111. Whenever any association, which has been established for two years and has regularly made the required returns and has complied with the requirements of the rules, shall make it appear to the satisfaction of Convocation that the association is unable to purchase such reports or text-books as are necessary to make the library thoroughly efficient and useful, having regard to the locality in which the library is established and the number of members of the profession who are members of the association, or that it requires financial assistance in any way, Convocation may, on the recommendation of the county libraries committee, make a special grant either of books or of money to the association, or may advance by way of a loan without interest to the association any sum not exceeding the estimated amount of the next three years' annual grants, and such loan shall be repaid out of future annual grants, or otherwise, in such manner as Convocation shall direct;

provided that security shall be given to the satisfaction of the committee for the due expenditure of any money grant or advance, and for the repayment of any money advanced by way of loan.

112. Convocation may, on the recommendation of the county libraries committee, furnish to any library such books for the use of students as may be required. The books so furnished shall be kept by the librarian of each association, and students shall be allowed to use the same on conditions similar to those in force from time to time in regard to similar books in the Phillips-Stewart Library at Osgoode Hall.

UNAUTHORIZED PRACTICE COMMITTEE

113. The unauthorized practice committee is responsible to Convocation for all matters relating to the unauthorized practice of law. The committee shall consider and report on all such matters whether raised by way of complaint or otherwise and may, subject to the approval of Convocation, make such arrangements and take such steps as the committee deems necessary or desirable for the protection of the public and the profession.

PUBLIC RELATIONS COMMITTEE

114. The public relations committee is responsible to Convocation for all matters pertaining to the relations between the profession and the public, and among the members of the profession, and shall make such recommendations to Convocation as they think desirable for the promotion of confidence in the profession and generally on all matters of publicity.

LEGAL AID COMMITTEE

115. The legal aid committee is responsible to Convocation for the general supervision of the scheme of Legal Aid for needy persons of the Society and, subject to the approval of Convocation, may make such arrangements and appoint such personnel as the committee may deem necessary or desirable for the carrying out of the scheme.

CONTINUING EDUCATION COMMITTEE

116. The continuing education committee is responsible to Convocation for all matters relating to the continuing education of the practising profession and may, subject to the approval of Convocation, make such arrangements, including the holding of courses of lectures and the publication thereof, as the committee deems necessary or desirable for this purpose.