

LIBRARYCO INC.  
ANNUAL REPORT 2013



LIBRARY

**AS CHAIR OF LIBRARYCO INC.**, I am pleased to present my report on its activities and achievements during 2013.

### **BUSINESS PLAN**

In 2011, LibraryCo developed a new business plan to run to the end of 2014. LibraryCo continues to execute the three pillars of that business plan — core collections, cost management and communication. Before the end of 2014, LibraryCo will be developing a new business plan, responding to developments in the county and district law library system.

### **ENHANCED COMMUNICATION**

Since becoming LibraryCo chair in 2012, I have emphasized three essential ideas: relevance, value and communication. During 2013, LibraryCo strengthened the lines of communication with its shareholders and stakeholders in several different ways:

- Developing a presence on LinkedIn;
- Enhancing the quality of the LibraryCo website ([www.libraryco.ca](http://www.libraryco.ca)). This includes providing easier access to the Toolkit of Legal Resources, creating a message from the chair and a new blog by the Board General Manager, and upgrading the design and look of the site. It has become a convenient “one-stop-shop” for the legal profession.

### **LIBRARY REFRESHMENT PROGRAM**

In 2012, LibraryCo embarked on a program of replacing aging computers in the county and district law libraries. Funding was allocated to 19

local libraries in 2013. Another 13 are scheduled to receive funding in 2014. Added to the 15 libraries approved for funding in 2012, nearly all county and district law libraries in Ontario will have received grants under this initiative by the end of 2014.

### **DIRECTORS & OFFICERS INSURANCE**

LibraryCo purchased and paid for directors and officers insurance for the executives of county and district law associations in Ontario. This addressed a serious gap in insurance coverage.

### **OPERATIONAL EFFICIENCIES**

I am proud how LibraryCo has operated under budget while I have been chair. In large part, this is due to cautious spending by our head office staff and operational efficiencies implemented by the board. By way of example, LibraryCo investigated ways to reduce the high cost of the couriers that are used for document delivery between the associations. More expensive couriers were replaced with a lower-cost courier with no impact on service levels.

Before LibraryCo’s two-year contract with LexisNexis Canada ended in 2013, LibraryCo staff obtained quotes from both LexisNexis Canada and Westlaw Canada. Eventually the board decided to renew its contract with LexisNexis Canada for a two-year period. This decision was based on cost and content. However, LibraryCo decided not to renew its contract for Criminal Spectrum due to declining usage and the availability of nearly identical content on LexisNexis Quicklaw.

LibraryCo is about to implement a new, more cost-effective method of delivering materials for Board of Directors meetings. This will result in further cost savings.

### **COUNTY & DISTRICT LAW PRESIDENTS' ASSOCIATION (CDLPA)**

As chair, I provided LibraryCo updates at the two CDLPA plenaries held in 2013. LibraryCo staff and board members also attended meetings of the CDLPA Library Committee in 2013, where issues affecting the county and district law library system were discussed. In addition, members of the board of LibraryCo and the Board General Manager attended formal and informal meetings with many law associations across the province.

### **LAW SCHOOL SURVEY**

In 2013, LibraryCo conducted a survey of Canadian law schools to determine how they are teaching and conducting legal research. The results reinforced how LibraryCo is moving in the right direction by encouraging the use of electronic resources. However, core secondary materials must be retained in print form as they are not widely available online at the present time. Based on this survey, LibraryCo has recommended to staff in the county and district law libraries that they develop and enhance their electronic legal research skills.

### **CONFERENCES AND CONTINUING EDUCATION PROGRAMS**

In 2013, LibraryCo hosted another successful COLAL (Conference for Ontario Law

Associations' Libraries) in Toronto. Significantly funded by LibraryCo, COLAL is the primary vehicle for the continuing education of staff in the 48 county and district law libraries in Ontario. The theme for COLAL 2013 was "Future Ready II – Creating the Information Future". As in years past, board members attended a question and answer session with library staff and responded to a wide range of questions about LibraryCo and the county and district law library system.

To underscore its belief that the continuing education of library staff is a key to its overall success, LibraryCo offers generous bursaries for staff in the county and district law libraries to attend conferences and courses. These include the CALL/ACBD conference (Canadian Association of Law Libraries, the major organization in Canada for professional law librarians and other law library staff); the Special Libraries Association (SLA) and the American Association of Law Libraries (AALL) conferences, and course bursaries enabling professional law librarians and other law library staff to upgrade their skill and education levels.

### **FINANCIAL CHALLENGES**

LibraryCo faced several new financial challenges in 2013:

- The generous annual grant from the Law Foundation of Ontario (LFO) was reduced by 25 per cent for 2014. This grant had been earmarked to help defray the cost of providing both the Toolkit of Legal Resources and the Desktop Delivery Initiative. The LFO expressed

serious concerns about the low usage of these products. As a result of the LFO's concerns, LibraryCo's presentation at the November CDLPA Plenary emphasized the importance of promoting the use of these two products to association members.

- LibraryCo's grant for 2014 from the Law Society of Upper Canada was maintained at the 2013 level, despite higher budgeted operating expenses in 2014.

As a result of these two developments, LibraryCo faced a significant budget shortfall for 2014. To reduce this shortfall, the LibraryCo board adopted a three-pronged approach: it reduced payments from the capital and special needs grant fund; it reduced budgeted administrative and centralized expenses; and it accelerated the use of funds in the General Fund. A further detailed review of LibraryCo's expenses will be necessary before the end of 2014.

### **CHANGES AT LIBRARYCO**

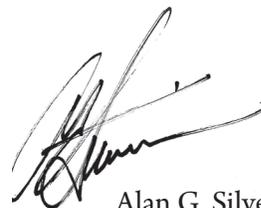
2013 has been a year of relative stability for LibraryCo in terms of staff and board membership. At the end of the year, Jason Leung, the Toronto Lawyers' Association appointee, left the LibraryCo Board of Directors. He has been succeeded by Brett Harrison. During his tenure on the board, Jason brought a new awareness of social media to LibraryCo, a contribution that will benefit the organization for years to come. LibraryCo thanks Jason for his valuable participation on the LibraryCo board.

Early in the year, Beth Weisz joined LibraryCo as Assistant to the Board General Manager. Beth has been a valuable addition to the LibraryCo staff, as evidenced by the 2013 COLAL conference she helped to organize.

### **ACKNOWLEDGMENTS**

First and foremost, thank you to all the members of the LibraryCo board for their input and support during the past year. Special thanks as well to Board General Manager Martha Foote, who plays a pivotal role by ensuring that LibraryCo functions smoothly. My sincere appreciation as well to the other staff at the Law Society of Upper Canada who play such an important role at LibraryCo: Wendy Tysall, Chief Financial Officer, Diana Miles, Executive Director, Organizational Strategy & Development, Director, Professional Development & Competence, and David Whelan, Manager, Legal Information.

In May 2014, Frances Wood will become the new chair of LibraryCo Inc. I have enjoyed serving as LibraryCo chair, and wish it great success in the future.



Alan G. Silverstein  
Chair, LibraryCo Inc.



# LIBRARYCO INC.

## MANAGEMENT DISCUSSION AND ANALYSIS

DECEMBER 31, 2013

### RESULTS OF OPERATIONS

Results for the 2013 year identify a deficit of \$88,000 compared to a budgeted deficit of \$218,000 and a deficit of \$63,000 in 2012. The variance between actual and budget is primarily a result of positive variances in capital and special needs grants, group benefits expense and professional fees.

At \$8.3 million, total expenses were comparable to the 2012 total of \$8.1 million, with grants to county libraries increasing by \$183,000 and expenditures on electronic products increasing by \$25,000. The Law Foundation of Ontario grant revenue remained the same and the Law Society grant revenue increased by \$206,000.

### BALANCE SHEET

#### ASSETS

The 2013 cash and short-term investment balance of \$864,000 (2012 – \$962,000) has decreased primarily due to the operating deficit during the year. At \$19,000, accounts receivable are similar to 2012. Prepaid expenses have increased from \$18,000 to \$27,000 because of increases in the underlying insurance coverage to which the prepaid balances relate.

#### LIABILITIES

At \$26,000, accounts payable and accrued liabilities are comparable to the 2012 total of \$27,000.

#### GENERAL FUND

The General Fund accounts for the delivery, management and administration of library services. The General Fund ended the year with a balance of \$383,000 (2012 – \$471,000) after the deficit for the year.

#### RESERVE FUND

The balance in the Reserve Fund is \$500,000 (2012 – \$500,000). In accordance with Board policy, the Reserve Fund balance is to be maintained at a minimum of \$500,000, comprising a general component of \$200,000, a capital and special needs component of \$150,000, and a staffing and severance component of \$150,000. Any expenses of this Fund that would reduce the Reserve Fund balance below \$500,000 should be replenished in the following year.

## STATEMENT OF REVENUES AND EXPENSES

### REVENUES

#### LAW SOCIETY OF UPPER CANADA GRANT

This is the lawyer-based fee totalling \$7.5 million in 2013 (2012 – \$7.3 million) that is transferred to LibraryCo Inc. from the Law Society.

#### LAW FOUNDATION OF ONTARIO (LFO) GRANT

The 2013 LFO grant of \$723,000 (2012 – \$723,000) is directed to the purchase of electronic products.

### EXPENSES

#### HEAD OFFICE / ADMINISTRATION

In addition to salaries and employee benefits, the salaries and administration line includes administration fees paid to the Law Society of \$520,000 (2012 – \$510,000). Other expenses include Board of Directors meetings, telephone charges, and other miscellaneous items totalling \$60,000 (2012 – \$53,000).

#### ELECTRONIC PRODUCTS AND SERVICES

Electronic products and services expenditures at \$893,000 (2012 – \$868,000) are \$25,000 higher and are in line with higher contract prices.

#### GROUP BENEFITS

Group benefits in 2013 totalled \$266,000 (2012 – \$251,000) with coverage staying at the same level as in 2012.

#### OTHER EXPENSES —

#### COUNTY AND DISTRICT LAW LIBRARIES

Other library related expenses of \$151,000 (2012 – \$158,000) include staff and travel, the Conference for Ontario Law Associations' Libraries (COLAL) and County & District Law Presidents' Association (CDLPA) Library Committee meetings, continuing education and bulk purchase publications for the library system.

#### GRANTS —

#### COUNTY AND DISTRICT LAW LIBRARIES

The remittances by LibraryCo Inc. to the County and District Law Libraries totalled \$6.3 million in 2013 (2012 – \$6.1 million). Included in the grants are Capital and Special Needs funding of \$81,000 (2012 – \$36,000).

## Independent Auditor's Report

To the Shareholders of LibraryCo Inc.

We have audited the accompanying financial statements of LibraryCo Inc., which comprise the balance sheet as at December 31, 2013, and the statements of revenues and expenses, changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of LibraryCo Inc. as at December 31, 2013, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.



Chartered Professional Accountants, Chartered Accountants  
Licensed Public Accountants  
March 7, 2014

# LIBRARYCO INC.

## BALANCE SHEET

*Stated in dollars*

*As at December 31*

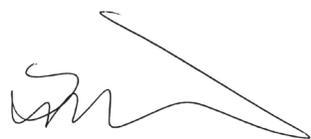
	2013	2012
<b>Current Assets</b>		
Cash and short-term investments	863,847	961,745
Accounts receivable	18,917	18,930
Prepaid expenses	26,798	17,820
<b>Total Assets</b>	<b>909,562</b>	<b>998,495</b>
<b>Liabilities, Share Capital and Fund Balances</b>		
<b>Current Liabilities</b>		
Accounts payable and accrued liabilities (notes 4 and 6)	26,426	27,107
<b>Total Liabilities</b>	<b>26,426</b>	<b>27,107</b>
<b>Share Capital and Fund Balances</b>		
Share capital (note 5)	200	200
General fund (note 2)	382,936	471,188
Reserve fund (note 2)	500,000	500,000
<b>Total Share Capital and Fund Balances</b>	<b>883,136</b>	<b>971,388</b>
<b>Total Liabilities, Share Capital and Fund Balances</b>	<b>909,562</b>	<b>998,495</b>

*See accompanying notes*

On behalf of the Board of Directors



Chair – Board of Directors



Chair – Audit and Finance Committee

# LIBRARYCO INC.

## STATEMENT OF REVENUES AND EXPENSES

*Stated in dollars*

*For the year ended December 31*

	2013	2012
<b>Revenues</b>		
Law Society of Upper Canada grant	7,498,524	7,292,597
Law Foundation of Ontario grant	722,500	722,500
Interest income	8,551	8,659
<b>Total revenues</b>	<b>8,229,575</b>	<b>8,023,756</b>
<b>Expenses</b>		
<b>Head office / administration</b>		
Salaries and administration	664,725	654,092
Professional fees	14,614	16,061
Other (note 7)	60,147	53,110
<b>Total head office / administration expenses</b>	<b>739,486</b>	<b>723,263</b>
<b>County and District Law Libraries – centralized purchases</b>		
Electronic products and services	892,518	868,432
Group benefits	266,253	251,021
Other (note 8)	151,027	158,452
<b>Total Law Libraries – centralized purchases</b>	<b>1,309,798</b>	<b>1,277,905</b>
County and District Law Libraries Grants (note 10)	6,268,543	6,085,460
<b>Total County and District Law Libraries expenses</b>	<b>7,578,341</b>	<b>7,363,365</b>
<b>Total expenses</b>	<b>8,317,827</b>	<b>8,086,628</b>
<b>Deficit</b>	<b>(88,252)</b>	<b>(62,872)</b>

*See accompanying notes*

**LIBRARYCO INC.**  
**STATEMENT OF CHANGES IN FUND BALANCES**

*Stated in dollars*

*For the year ended December 31*

	<b>2013</b>			2012
	<b>General Fund</b>	<b>Reserve Fund</b>	<b>Total</b>	Total
<b>Balances, beginning of year</b>	471,188	500,000	<b>971,188</b>	1,034,060
<b>Deficit</b>	(88,252)	–	<b>(88,252)</b>	(62,872)
<b>Balances, end of year</b>	<b>382,936</b>	<b>500,000</b>	<b>882,936</b>	971,188

*See accompanying notes*



# LIBRARYCO INC.

## STATEMENT OF CASH FLOWS

*Stated in dollars*

*For the year ended December 31*

	2013	2012
<b>Net outflow of cash related to operating activities:</b>		
<b>Deficit</b>	<b>(88,252)</b>	<b>(62,872)</b>
Net change in non-cash operating working capital items:		
Accounts receivable	<b>13</b>	(1,944)
Prepaid expenses	<b>(8,978)</b>	2,326
Accounts payable and accrued liabilities	<b>(681)</b>	(89,707)
<b>Cash used in operating activities</b>	<b>(97,898)</b>	<b>(152,197)</b>
Cash and short-term investments, beginning of year	<b>961,745</b>	1,113,942
<b>Cash and short-term investments, end of year</b>	<b>863,847</b>	961,745

*See accompanying notes*

# LIBRARYCo INC.

## NOTES TO FINANCIAL STATEMENTS

For the year ended December 31, 2013

### 1. GENERAL

LibraryCo Inc. (the Organization) was established to develop policies, procedures, guidelines and standards for the delivery of county law library services and legal information across Ontario and to administer funding from the Law Society of Upper Canada (the Society).

The Organization has two classes of shares: Common shares and Special shares. The Society holds all of the 100 Common shares outstanding. Of the 100 Special shares outstanding, 25 are held by the Toronto Lawyers' Association (TLA) and 75 are held by the County & District Law Presidents' Association (CDLPA). The Society may appoint up to four directors, CDLPA may appoint up to three directors and TLA may appoint one director.

The Organization is not subject to federal or provincial income taxes.

Under an Administrative Services Agreement, the Society provides most of the administrative functions of the Organization.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### *Basis of presentation*

The financial statements have been prepared in accordance with the accounting standards for not-for-profit organizations set out in Part III of the *CPA Canada Handbook — Accounting*.

#### *General and reserve funds*

The General Fund accounts for the delivery, management and administration of library

services. The Reserve Fund is maintained to assist the Organization's cash flows and act as a contingency fund. In accordance with a Board resolution, the Reserve Fund will be maintained at a minimum of \$500,000, comprising a general component of \$200,000, a capital and special needs component of \$150,000, and a staffing and severance component of \$150,000; any expenses of this fund that would reduce the fund balance below \$500,000 should be replenished in the following year.

#### *Cash and short-term investments*

Cash and short-term investments are amounts on deposit and invested in short-term (less than one year) investment vehicles according to the Organization's investment policy.

#### *Revenue recognition*

Grants are recorded as revenue in the General Fund in the fiscal year in which they are received. Investment income is recognized when receivable, if the amount can be reasonably estimated.

#### *Grants paid*

Grants are recognized in the fiscal year in which they are paid.

### 3. FINANCIAL INSTRUMENTS

The Organization's financial assets and financial liabilities are classified and measured as follows:

Asset / Liability	Measurement
Cash and short-term investments	Fair value
Accounts receivable	Amortized cost
Accounts payable and accrued liabilities	Amortized cost

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#### 4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

There are no amounts payable for government remittances.

#### 5. SHARE CAPITAL

Authorized

Unlimited number of Common shares

Unlimited number of Special shares

Issued	<b>2013</b>	2012
100 Common shares	<b>\$100</b>	\$100
100 Special shares	<b>100</b>	100
	<b>\$200</b>	\$200

#### 6. RELATED PARTY TRANSACTIONS

The Society provides administrative services to the Organization (note 1) as well as certain other services and publications. The total amount billed by the Society for 2013 was \$590,555 (2012 – \$584,577). Included in accounts payable and accrued liabilities are amounts due to the Society of \$8,526 (2012 – \$8,193).

#### 7. OTHER EXPENSES — HEAD OFFICE/ ADMINISTRATION

Included in these expenses are costs associated with administration by the Society, directors and officers insurance, Board of Directors meetings and other miscellaneous items.

#### 8. OTHER EXPENSES — COUNTY AND DISTRICT LAW LIBRARIES — CENTRALIZED PURCHASES

Included in these expenses are costs associated with staffing and travel, document delivery, publications, committee meetings and miscellaneous items.

#### 9. COMMITMENTS

The Organization has approved grants totalling \$28,700 in 2013. In accordance with the Organization's policy, these grants will be expensed when paid.

## 10. COUNTY AND DISTRICT LAW LIBRARY GRANTS

These grants represent the quarterly distribution of funds to the 48 County and District Law Libraries and any capital and special needs grants. The grants are distributed in accordance with policies and procedures established by the Organization's Board of Directors.

The following individual grants were distributed by the Organization during 2013 and 2012:

<b>Law Association</b>	<b>2013</b>	<b>2012</b>	<b>Law Association</b>	<b>2013</b>	<b>2012</b>
Algoma County	\$130,972	\$129,404	Middlesex	351,703	345,907
Brant	100,239	95,383	Muskoka	64,122	62,894
Bruce	54,265	54,523	Nipissing	83,663	85,023
Carleton County	599,602	587,845	Norfolk	69,898	67,057
Cochrane	47,141	46,216	Northumberland County	76,023	76,615
Dufferin	45,890	45,890	Oxford	70,159	67,681
Durham	126,267	119,197	Parry Sound	39,718	37,468
Elgin	75,632	72,678	Peel	288,524	282,867
Essex	272,770	267,422	Perth	54,667	52,126
Frontenac	128,853	116,124	Peterborough	128,699	126,175
Grey County	67,256	54,362	Prescott & Russell	14,993	13,231
Haldimand	30,510	28,440	Rainy River	26,173	26,173
Halton County	139,369	135,715	Renfrew County	120,515	118,189
Hamilton	435,780	427,235	Simcoe County	136,260	136,598
Hastings County	85,607	83,681	Stormont, Dundas & Glengarry	75,275	73,799
Huron	73,640	67,456	Sudbury	184,339	179,255
Kenora District	86,891	83,021	Temiskaming	41,934	44,112
Kent	68,376	70,035	Thunder Bay	165,297	163,514
Lambton	75,707	72,781	Toronto	570,760	559,569
Lanark	41,105	37,364	Victoria-Haliburton	85,025	84,602
Leeds & Grenville	72,535	68,323	Waterloo	267,606	228,045
Lennox & Addington	27,309	29,803	Welland County	94,471	91,915
Lincoln	173,180	169,784	Wellington	74,487	72,057
Manitoulin	0	6,988	York	225,336	220,918
				<b>\$6,268,543</b>	<b>\$6,085,460</b>



## LIBRARYCO INC. BOARD OF DIRECTORS

<b>Alan Silverstein, Chair</b>	Law Society appointee
<b>Frances Wood, Vice Chair</b>	CDLPA appointee
<b>Michael Drake</b>	CDLPA appointee
<b>Ross Earnshaw</b>	Law Society appointee
<b>Jacqueline Horvat</b>	Law Society appointee
<b>Jason Leung</b>	TLA appointee
<b>Clark Melville</b>	CDLPA appointee
<b>James Scarfone</b>	Law Society appointee



## LIBRARYCO INC. PERSONNEL

<b>Martha Foote, MLIS, FSLA</b>	Board General Manager
<b>Beth Weisz, LIT</b>	Assistant to the Board General Manager
<b>Wendy Tysall, CPA, CA</b>	Chief Financial Officer

Services are also provided to LibraryCo Inc. by departments of the Law Society of Upper Canada under the terms of the Administrative Services Agreement. Law Society staff who contribute services include Diana Miles, Executive Director, Organizational Strategy & Development, Director, Professional Development & Competence; Felicia North, Human Resources Manager; David Whelan, Manager, Legal Information; Christopher Stephenson, Library Systems Administrator; Marilyn Elkin, Roving Law Librarian and Andrew Cawse, Financial Policy Advisor.

## COUNTY AND DISTRICT LAW LIBRARY ASSOCIATION VISITS BY LIBRARYCO AND LAW SOCIETY PERSONNEL IN 2013

ASSOCIATION	BOARD GENERAL MANAGER	ROVING LAW LIBRARIAN
Algoma District Law Association		
Brant Law Association		
Bruce Law Association		
County of Carleton Law Association	January 26 (125 <sup>TH</sup> ANNIVERSARY DINNER)	
The Law Association of the District of Cochrane		
Dufferin County Law Association		
Durham Region Law Association	April 16	July 2, 3
The Elgin Law Association		
The Essex Law Association		
Frontenac Law Association		
Grey County Law Association		
The Haldimand Law Association		
The Halton County Law Association		
The Hamilton Law Association	March 7 (ANNUAL DINNER), May 30 (AGM), September 12 (WELCOME DINNER)	
Hastings County Law Association	October 30	
Huron Law Association Inc.		July 8, 9, 10
District of Kenora Law Association		
The Kent Law Association		
Lambton Law Association		
The County of Lanark Law Association	July 4	April 16, 17; June 25, 26
The Leeds & Grenville Law Association		
The Lennox & Addington Law Association		
The Lincoln County Law Association	February 21 (AGM), 22	December 5
Manitoulin District Law Association		
Middlesex Law Association		
The Muskoka Law Association	July 11	
The Nipissing Law Association Library		
Norfolk Law Association		
The Northumberland County Law Association		
Oxford County Law Association		
The Parry Sound Law Association	July 12	October 1
Peel Law Association		
County of Perth Law Association		
The Peterborough Law Association		August 19, 20; September 16, 17; October 28, 29
Prescott & Russell Law Association		
The District of Rainy River Law Library Association		
The County of Renfrew Law Library Association	July 3	
Simcoe County Law Association		
Stormont, Dundas & Glengarry Law Association		
Sudbury District Law Association		
The Temiskaming Law Association		
Thunder Bay Law Association		
Toronto Lawyers' Association		
Victoria-Haliburton Law Association		
Waterloo Region Law Association	August 21	March 21, 25, 26, 27, 28; April 23
The Welland County Law Association		
Wellington Law Association		January 10
York Region Law Association		

## COUNTY AND DISTRICT LAW LIBRARIES: TOLL-FREE TELEPHONE NUMBERS\*

Algoma District Law Association (Sault Ste. Marie)  
[1-866-840-2540](tel:1-866-840-2540)

Brant Law Association (Brantford)  
[1-866-759-2038](tel:1-866-759-2038)

Bruce Law Association (Walkerton)  
[1-866-486-4365](tel:1-866-486-4365)

County of Carleton Law Association (Ottawa)  
[1-866-637-3888](tel:1-866-637-3888)

Dufferin County Law Association (Orangeville)  
[1-866-862-9931](tel:1-866-862-9931)

Durham Region Law Association (Oshawa)  
[1-866-742-4316](tel:1-866-742-4316)

The Elgin Law Association (St. Thomas)  
[1-866-545-6335](tel:1-866-545-6335)

The Essex Law Association (Windsor)  
[1-866-815-1112](tel:1-866-815-1112)

Frontenac Law Association (Kingston)  
[1-866-893-2010](tel:1-866-893-2010)

Grey County Law Association (Owen Sound)  
[1-866-578-5841](tel:1-866-578-5841)

The Haldimand Law Association (Cayuga)  
[1-866-528-5779](tel:1-866-528-5779)

The Halton County Law Association (Milton)  
[1-866-838-5139](tel:1-866-838-5139)

The Hamilton Law Association (Hamilton)  
[1-866-213-6867](tel:1-866-213-6867)

Hastings County Law Association (Belleville)  
[1-866-544-3310](tel:1-866-544-3310)

Huron Law Association Inc. (Goderich)  
[1-866-266-3270](tel:1-866-266-3270)

District of Kenora Law Association (Kenora)  
[1-866-684-1164](tel:1-866-684-1164)

The Kent Law Association (Chatham)  
[1-866-575-2529](tel:1-866-575-2529)

Lambton Law Association (Sarnia)  
[1-866-203-5101](tel:1-866-203-5101)

The County of Lanark Law Association (Perth)  
[1-866-593-0236](tel:1-866-593-0236)

The Leeds & Grenville Law Association (Brockville)  
[1-866-503-0574](tel:1-866-503-0574)

The Lennox & Addington Law Association (Napanee)  
[1-866-603-6383](tel:1-866-603-6383)

The Lincoln County Law Association (St. Catharines)  
[1-866-637-6829](tel:1-866-637-6829)

Middlesex Law Association (London)  
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